Topic: Word Processing and Presentation Applications	12 weeks
Included Standards: ISTE Standard 1: Creativity and Innovation – 1A, 1B & Standard 2: Communication and Collaboration – 2A, 2B, 2D	
Grade: Kindergarten – 5th Grade	
Score 4.0	**In addition to Score 3.0, in-depth inferences and applications that go beyond what was taught.**

Score 3.0	**The student will be able to demonstrate creative thinking, construct knowledge, and develop innovative products and processes using technology.**
	• Performs complex skills:
	  ○ Generate new ideas, products, or processes.
	  ○ Apply word processing skills and presentation skills to various applications.
	The student exhibits no major errors or omissions regarding the score 3.0 content.

Score 2.0	**The student:**
	• Recognizes or recalls specific terminology:
	  ○ Save as, save, open, text, font, graphics, clip art, resize, file, print, document, spell check, tab, ribbon, home, insert, edit, select, highlight, cut, copy, paste, transition, animation, audio, design, background, contrast, gradient
	• Performs basic skills:
	  ○ Save and retrieve a document or presentation.
	  ○ Insert and edit text.
	  ○ Insert and edit graphics.
	  ○ Insert and edit audio.
	  ○ Insert animations and transitions.
	  ○ Edit design of a presentation.
	  ○ Demonstrates steps to cut, copy, and paste.
	  ○ Demonstrates steps to print document or presentation.
	No major errors or omissions regarding the score 2.0 content.

Score 1.0	With help, I know some of 2.0 and 3.0.
Score 0.0	Even with help, I am unable to understand.

Topic: Research Skills	
Included Standards: ISTE Standard 3: Research and Information Fluency – 3A, 3B, 3C, 3D	
Grade: Kindergarten – 5th Grade	
Score 4.0	**In addition to Score 3.0, in-depth inferences and applications that go beyond what was taught.**

Score 3.0	**The student will be able to use digital tools to gather, evaluate, and use information.**
	• Performs complex skills:
	  ○ Distinguish between primary and secondary sources.
	  ○ Distinguish between reliable and unreliable sources.
	  ○ Organize information effectively and logically.
	The student exhibits no major errors or omissions regarding the score 3.0 content

Score 2.0	**The student:**
	• Recognizes or recalls specific terminology:
	  ○ Search, copyright, primary source, secondary source, reliable, plagiarism, citation, bibliography,
	• Performs basic skills:
	  ○ Site sources accurately.
	  ○ Summarize information from a variety of sources.
	  ○ Locate information from a variety of sources.
	  ○ Plan strategies to guide inquiry.
	No major errors or omissions regarding the score 2.0 content.

Score 1.0	With help, I know some of 2.0 and 3.0.
Score 0.0	Even with help, I am unable to understand.

Topic: Introduction to Applications	12 weeks
Included Standards: ISTE Standard 6: Technology Operations and Concepts - 6A, 6B, 6C, 6D	
Grade: Kindergarten – 5th Grade	
Score 4.0	**In addition to Score 3.0, in-depth inferences and applications that go beyond what was taught.** • Locate an application relevant to content area independently.
Score 3.0	**The student will be able to demonstrate a sound understanding of technology concepts, systems, and operations.** • Performs complex skills: ○ Evaluate progress within an application using reports. ○ Transfer current knowledge to learning of new technologies. ○ Troubleshoot problems within an application. **The student exhibits no major errors or omissions regarding the score 3.0 content.**
Score 2.0	**The student:** • Recognizes or recalls specific terminology: ○ Log in, exit, quit, log out, file, icon, desktop, start menu, cursor, maximize, minimize, network, web browser, URL, taskbar • Performs basic skills: ○ Log off the computer. ○ Log out of the application. ○ Demonstrate proper use of each area of the application. ○ Navigate through the application. ○ Enter application-specific User Name and Password. ○ Login to Windows using User Name and Password. **No major errors or omissions regarding the score 2.0 content.**
Score 1.0	With help, I know some of 2.0 and 3.0.
Score 0.0	Even with help, I am unable to understand.

Topic: Digital Test Taking Skills	4 weeks
Included Standards: ISTE Standard 4: Critical Thinking, Problem Solving, and Decision Making – 4B, 4C, 4D	
Grade: Kindergarten – 5th Grade	
Score 4.0	**In addition to Score 3.0, in-depth inferences and applications that go beyond what was taught.**

Score 3.0	**The student will understand and be able to use critical thinking skills to solve problems and make informed decisions using appropriate digital tools.**
	• Performs complex skills:
	  ○ Evaluate success using reports.
	  ○ Assess knowledge using online testing.
	The student exhibits no major errors or omissions regarding the score 3.0 content.

Score 2.0	**The student:**
	• Recognizes or recalls specific terminology:
	  ○ Highlight, drag, drop, radio button, check box, italicize, bold, underline, previous, go on, next, submit, exhibit, ruler, go to, select, reset, back, review, eliminate choice, close
	• Performs basic skills:
	  ○ Exit the test correctly.
	  ○ Submit the test correctly.
	  ○ Navigate through the test correctly.
	  ○ Log in with test-specific User Name and Password.
	No major errors or omissions regarding the score 2.0 content.

Score 1.0	With help, I know some of 2.0 and 3.0.
Score 0.0	Even with help, I am unable to understand.

Topic: Digital Citizenship	3 weeks
Included Standards: ISTE Standard 5: Digital Citizenship - 5A, 5B, 5C, 5D	
Grade: Kindergarten – 5th Grade	
Score 4.0	**In addition to Score 3.0, in-depth inferences and applications that go beyond what was taught.**
Score 3.0	**The student will understand human, cultural, and societal issues related to technology and practice legal and ethical behavior.** • Performs complex skills: ○ Advocate and practice safe, legal, and responsible use of information and technology. ○ Exhibit leadership for digital citizenship. **The student exhibits no major errors or omissions regarding the score 3.0 content.**
Score 2.0	**The student:** • Recognizes or recalls specific terminology: ○ Digital, citizenship, exhibit, collaboration, netiquette, copyright, trusted adult, pop-up • Performs basic skills: ○ Stay on the assigned application. ○ Identify inappropriate images, sounds, and websites. ○ Identify educational vs. non-educational applications. ○ Understand School Board Policy regarding network usage. **No major errors or omissions regarding the score 2.0 content.**
Score 1.0	With help, I know some of 2.0 and 3.0.
Score 0.0	Even with help, I am unable to understand.