



Track 2: MIE Trainer or Master Trainer *Leaders of Innovative Technology (#LITSLPS)*

Igniting a spark throughout our district by infusing technology instruction in classrooms.

Focus: Technology leadership throughout the school

Goal: MIE Trainer Certified by the end of the school year

Being a part of the #LITslps Track 2 cohort will require the following commitment:

- Complete the Trainer Learning Path offered by Microsoft by the end of the school year
- Participate in 4 virtual PLC's to learn more about technology and how to successfully deliver PD.
The 4 sessions include:
 - **September 7, 2022 - Welcome and Expectations @ 7:00pm**
 - **Homework:** You will be assigned a slide in PowerPoint to share a Microsoft application that you are currently using in your classroom. You will include pictures of it in action or evidence of how it is going. List at least 3 reasons why you enjoy using this application and how you will continue to use it. Submit the Slide to Julia Hilburn by October.
 - **October 12, 2022 - Microsoft Sharing @ 7:00pm**
 - **Homework:** PD Opportunities and Expectations - Schedule meeting with your school Admin to discuss Technology needs on campus and possible PD opportunities for you to train 100 people. Think of at least 2 PD ideas for your campus needs and add it to a slide in PowerPoint. Submit the slide to Julia by November.
 - **November 9, 2022 - PD Opportunities and Plans @ 7:00pm**
 - **Homework:** Solidify PD Opportunities (at least 1 for now) and create a full plan of professional development. (Resources for providing PD will be provided as guidance.) Submit plan to Julia by December.
 - **Follow up will be provided based on your submitted PD plan to move forward with your on-campus trainings.**
 - **January - April 2023 - Time to get Training!!! (100 people)**
 - **To become a Microsoft Trainer, you are required to train at least 100 people by May 31st**

Examples of how training can be delivered based on your school needs:

- "Take Back Tuesday" format where they share an application and how to use it in the classroom for instruction, so teachers can easily implement in their classroom.
- School wide staff meeting where an application is shared with the entire staff.
- Early release (PD day Feb 1st) provide learning opportunities to all staff during the afternoon.
- Professional Development Day (Feb 27th) provide a Microsoft training opportunity to whole staff or offer 2 sessions during that day to include all teachers.
- **March 1, 2023 @ 7:00pm – Check in to see how training is progressing.**
- **MIE Trainer Celebrations with #LITSLPS– TBA**