

**Florida Department of Education  
Project Award Notification**

<b>1 PROJECT RECIPIENT</b> St. Lucie County School District	<b>2 PROJECT NUMBER</b> 560-2446B-6CCC2
<b>3 PROJECT/PROGRAM TITLE</b> 21st Century Community Learning Center  <p align="center"><b>TAPS 16B031</b></p>	<b>4 AUTHORITY</b> 84.287C 21st CCLC NCLB, ATD, Title IV, Part B USDE or Appropriate Agency  FAIN#: S287C150009
<b>5 AMENDMENT INFORMATION</b> Amendment Number: Type of Amendment: Effective Date:	<b>6 PROJECT PERIODS</b>  Budget Period: 08/01/2015 - 07/31/2016 Program Period: 08/01/2015 - 07/31/2016
<b>7 AUTHORIZED FUNDING</b> Current Approved Budget: \$575,700.00 Amendment Amount: Estimated Roll Forward: Certified Roll Amount: Total Project Amount: \$575,700.00	<b>8 REIMBURSEMENT OPTION</b> Federal Cash Advance

**9 TIMELINES**

- Last date for incurring expenditures and issuing purchase orders: 07/31/2016
- Date that all obligations are to be liquidated and final disbursement reports submitted: 09/20/2016
- Last date for receipt of proposed budget and program amendments: 05/31/2016
- Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400:
- Date(s) for program reports:
- Federal Award Date : 07/01/2015

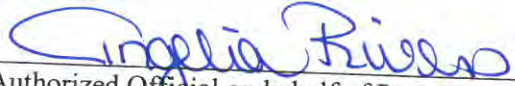

<b>10 DOE CONTACTS</b> Program: Ive Vintimilla Phone: (850) 245-0852 Email: <a href="mailto:Ive.Vintimilla@fldoe.org">Ive.Vintimilla@fldoe.org</a> Grants Management: Unit B (850) 245-0496	<b>Comptroller Office</b> Phone: (850) 245-0411  Duns#: 825024987 FEIN#: F596000832006
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**11 TERMS AND SPECIAL CONDITIONS**

- This project and any amendments are subject to the procedures outlined in the Project Application and Amendment Procedures for Federal and State Programs (Green Book) and the General Assurances for Participation in Federal and State Programs.
- For federal cash advance projects, monthly expenditures must be submitted to the Comptroller's Office by the 20<sup>th</sup> of each month for the preceding month's disbursements utilizing the On-Line Disbursement Reporting System.
- The following documents must be completed and returned to the Department of Education no later than September 30, 2015, as a condition for final approval of this award:
  - General Assurances, Terms and Conditions for Participation in Federal and State Programs
  - DOE 610/620 (as applicable): Risk Analysis, Federal and State Grant Programs

Failure to submit these documents by September 30, 2015, may result in suspension or termination of this award.

**12 APPROVED:**

 Authorized Official on behalf of Pam Stewart Commissioner of Education	<u>8/14/15</u> Date of Signing	 FLORIDA DEPARTMENT OF EDUCATION fldoe.org
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**INSTRUCTIONS  
PROJECT AWARD NOTIFICATION**

- 1 Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.
- 2 Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).
- 3 Project Description: Title of program and/or project. TAPS #: Departmental tracking number.
- 4 Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.
- 5 Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.
- 6 Project Periods: The periods for which the project budget and program are in effect.
- 7 Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).
- 8 Reimbursement Options:
  - Federal Cash Advance –On-Line Reporting required monthly to record expenditures.
  - Advance Payment – Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.
  - Quarterly Advance to Public Entity – For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.
  - Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.
- 9 Timelines: Date requirements for financial and program reporting/requests to the Department of Education.
- 10 DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.
- 11 Terms and Special Conditions: Listed items apply to this project. (Additional space provided on Page 2 of 2 if needed.)
- 12 Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

### **Terms and Special Conditions continued**

To ensure compliance with the Florida Department of Financial Services, Comptroller/Chief Financial Officer Memoranda Number(s) CFOM # 01 & 02, 2012-2013 the department will initiate amendments for project products and services as necessary. Please contact Ive Vintimilla at (850) 245-0852, [Ive.Vintimilla@fldoe.org](mailto:Ive.Vintimilla@fldoe.org)

#### **Required Deliverables**

All agencies are required to upload all deliverables and evidence of activities as required to the 21<sup>st</sup> CCLC website (<http://www.fldoe.org/curriculum/21century>) for submission to the FDOE by the 15<sup>th</sup> of each month.

#### **Financial Consequences**

The Florida Department of Education's 21<sup>st</sup> CCLC Program Office shall periodically review the progress made on the activities and deliverables listed in the Project Deliverable and Invoice Form. If the applicant fails to meet and comply with the activities/deliverables (example: daily attendance numbers, amount of days and time of operation, required reporting, required submission of deliverables, proposed activities and/or proposed goals/objectives) established in the approved application, or to make appropriate progress on the activities and/or towards the deliverables, and they are not resolved within two weeks of notification, the 21<sup>st</sup> CCLC Program Office may approve a reduced payment, or request the applicant redo and resubmit the work, or terminate the project altogether.

#### **Subsequent award years**

Subsequent award years will be contingent upon the following: (1) availability of funding from the USED; (2) satisfactory performance by the sub-grantee as evaluated by the FDOE and as indicated in the approved application; (3) submission of an annual re-application through the Request for Application (RFA) process and other required submission such as Evaluation Reports and Performance Information Collection System (PPICS) reporting, other required reporting and deliverables; (4) compliance with all grant requirements and conditions set forth within the most current RFP/RFA; and (5) if applicable, child care facility licensure requirements by the Florida Department of Children and Families (DCF).