

# St. Lucie Public Schools Support Staff Evaluation Form

This form is to be used with in conjunction with the performance indicators and descriptions located on PER0030.1

Rating Scale Legend: **E** = Exceptional    **A** = Above Expectation    **M** = Meets Expectation    **I** = Improvement Expected    **U** = Unsatisfactory

*If a rating of "I" or "U" is used for any indicator, a comment sheet must be attached stating the specific deficiency along with suggestions for improvement. If a rating of "U" is given, please attach the employee's Performance Improvement Plan.*

**Employee Name:** \_\_\_\_\_ **Position Title:** \_\_\_\_\_

**School Year:** \_\_\_\_\_ **Worksite:** \_\_\_\_\_

**Contract Status (circle one):**    A1    A2    A3    CS

**Performance Indicators**

- 1 Attendance Policies & Procedures
- 2 Initiative
- 3 Customer Service & Work Relationships
- 4 Job Knowledge
- 5 Productivity
- 6 Quality of Work

Mid-Year					
E	A	M	I	U	

End of Year					
E	A	M	I	U	

Date of Mid-Year: _____ PIP/Written Comments Attached (circle one):    Yes    No Supervisor's Signature: _____ _____ I agree with the contents. _____ I disagree with the contents. Employee's Signature: _____	Date of End of Year: _____ PIP/Written Comments Attached (circle one):    Yes    No Supervisor's Signature: _____ _____ I agree with the contents. _____ I disagree with the contents. Employee's Signature: _____
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Overall Rating (refer to scoring rubric):    **E**    **A**    **M**    **I**    **U**

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