



**St. Lucie Public Schools
Voluntary Prekindergarten Program (VPK)
Attendance and Tardiness Notification**

To: The Parent(s) or Guardian(s) of _____

This letter is to inform you that as of _____,
your child has accumulated _____ absences for the month of
_____.

When you enrolled your child in the Voluntary Prekindergarten Program (VPK), you signed the Attendance and Tardiness Policy. The policy states your child is expected to attend the program during scheduled instructional days in order to remain in the program. It is your responsibility to ensure that your child comply with the policy per calendar month. Documentation of an absence does not excuse any absences.

The St. Lucie Public Schools believes that the school and home must cooperate to make sure your child is ready for kindergarten. Regular attendance and being on time are critical factors of a successful school year. Every day your child is absent or late results in loss of instruction.

Please contact your child's teacher at _____ to discuss your child's attendance.

Sincerely,

Teacher's Signature