

**St. Lucie County School District
Voluntary Prekindergarten Program (VPK)
Notification of Non-Compliance**

Date: _____

To: _____

Dear _____

Based on your last monitoring visit, dated _____, the following areas were found to be in non-compliance:

- | | |
|---|--|
| <input type="checkbox"/> Child/Teacher ratios | Attendance documentation: |
| <input type="checkbox"/> Identified Teacher | <input type="checkbox"/> Daily classroom attendance |
| <input type="checkbox"/> Identified Teacher Assistant | <input type="checkbox"/> Sign in/sign out sheets |
| <input type="checkbox"/> Developmentally appropriate curriculum | <input type="checkbox"/> Attendance verification forms |
| <input type="checkbox"/> Performance Standards on Lesson Plans | |

This letter is to notify you that you have 10 business days from the date of this letter to comply with the terms of the Voluntary Prekindergarten program contract. The Program Specialist of St. Lucie County School District will be sent to your school on _____ to verify your compliance of the above referenced issues.

As stated in the Statewide Provider Agreement, "The PROVIDER'S non-compliance with any term in this Agreement may result in the COALITION withholding funds". Please be advised that the non-compliances listed above must be corrected by the date listed above or funds will be withheld, beginning on that date until the compliance has been corrected.

Thank you for your immediate attention to this important matter.

Sincerely,

Mary Krause
Executive Director of School Renewal, Title I, Title III & Migrant