

St. Lucie Public Schools
Student Transfer TR-11
School Board Employee Verification*

School board employees requesting this type of transfer must be the parent/legal guardian of the child and ***must*** provide the appropriate documentation to verify their status.
(Note: This transfer request is not valid for other relatives of the employee).

Section A---To be completed by the parent/legal guardian.

Student Name _____	Grade _____	
Address _____	City _____	Zip _____
Home Phone _____	Work Phone _____	
I certify that I am the parent/guardian of the above named child. I have provided the Student Assignment Office with documentation to support parent/legal guardian status. I understand that the transfer will not be processed without this documentation (copy of birth certificate or guardianship papers or adoption papers). (I will provide transportation.)		
Signature _____		Date _____

Section B---To be completed by the Principal of the school

Employee Name _____	
Employee Position _____	School site _____
Employee Status <input type="checkbox"/> Current <input type="checkbox"/> New	Working Hours _____

Do you anticipate this employee returning to your school next year? Yes <input type="checkbox"/> No <input type="checkbox"/>

Principal Signature

Date

All persons are reminded that falsification of any portion of this application shall result in the denial or revocation of the transfer. In addition, parent(s) or guardian(s) are informed that Florida Statute 837.06 states: "Whoever knowingly makes a false statement in writing with intent to mislead a public servant in the performance of his official duty shall be guilty of a misdemeanor of the second degree, punishable as provided in FL.775.082, FL.775.083, FL.775.04.