

## Problem Solving Team

### Parent Invitation

Student Name	ID#	Today's Date
School	School Phone	Contact Person

Dear Parent of: \_\_\_\_\_  
Student Name

We are interested in your child's success in school. Therefore, we would like to inform you that your child's school performance is being addressed by the school's Problem Solving Team for the following reason(s):

- ◇ To discuss (review) your child's academic progress
- ◇ To discuss (review) your child's behavioral progress
- ◇ To discuss (review) screening results
- ◇ To discuss attendance concerns
- ◇ Other \_\_\_\_\_

Please plan to attend the meeting scheduled for:

DAY	DATE	TIME
-----	------	------

By now, you may have had a conference with your child's teacher. If you have not, or if you would like to discuss further, please contact your child's teacher for an appointment.

Sincerely,

\_\_\_\_\_  
Intervention Team Chairperson