

ST. LUCIE PUBLIC SCHOOLS
PARENT CONFERENCE REQUEST

STUDENT NAME		TEACHER	GRADE
DATE OF REQUEST	SCHOOL		
<p>Dear Parent: In an effort to keep you better informed about your child's progress in school, a conference has been scheduled for you with your child's teacher. The conference has been scheduled for:</p>			
DAY	DATE	TIME	
<p>If this time is inconvenient for you, please call the school office at _____ so the secretary can reschedule your appointment. Thank you.</p>			
TEACHER'S SIGNATURE		PARENT'S SIGNATURE	
COMMENTS:			

WHITE: Parent's copy

YELLOW: Teacher's Copy

PINK: Office Copy

STS0098A Revised 2/09

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