



# **Request for Qualifications (RFQ)**

*RFQ # 21-04*

October 8, 2020

## **Continuing Contracts for Environmental Health & Safety Engineering Services**

Notice is hereby given that the School Board of St. Lucie, Florida intends to award Continuing Contracts for Professional Consultant Services to a minimum of two (2) **Environmental Health & Safety Engineering** services firms to provide support for the construction of District projects, not to exceed \$2,000,000. The contracts will be awarded for a term of one year from the date of award by the St. Lucie County School Board (SLCSB) with renewal options for up to two (additional) one-year periods.

A proposal in response to this RFQ must be submitted to the School Board of St. Lucie County, Purchasing Department, 9461 Brandywine Lane, Port St. Lucie 34986, **no later than 3:00 p.m. on November 9, 2020**. It must be plainly marked:

### **RFQ #21-04 – Continuing Contracts for Environmental Health & Safety Engineering Services**

The responsibility for submitting a response to this RFQ at the School Board of St. Lucie County, Purchasing Department on or before the stipulated time and date will be solely and strictly the responsibility of the proposer. The School Board will in no way be responsible for delays. Any proposals received after stipulated time and date will not be accepted, nor opened, and will be returned.

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**SECTION 1 - REQUEST FOR QUALIFICATIONS (RFQ)**

Firms interested in providing **Environmental Health & Safety Engineering** services to SLPS are hereby notified that a sealed Proposal for providing the requested services in response to this RFQ will be accepted until **the date/time listed in Section 2, Schedule**, and RFQs must be submitted electronically thru Bonfire. Proposals received after this deadline will not be accepted.

The format of the Proposal shall be in strict conformance to stipulated criteria in Instructions to Submitting Firms (Section 3) and the Evaluation Criteria (Section 4).

**SECTION 2 – SCOPE OF SERVICES**

The scope of work will vary depending on the district needs. The successful firms will be awarded under a multi-year professional services contract and will involve work at multiple sites for the duration of the contract.

**Schedule**

The following dates and activities identify proposed project schedule milestones (subject to modification by SLPS):

Advertisement / RFQ	October 8, 2020
Cutoff for Questions	October 22, 2020, 3 PM, EST
Receive Qualification Responses	November 9, 2020, 3 PM, EST
Board Approval of Contract	December 2020
Contract Start Date	December 2020

**SECTION 3 - INSTRUCTIONS TO SUBMITTING FIRMS****A. Purpose**

The intent of this Request for Qualifications (RFQ) is to retain a minimum of two (2) **Environmental Health & Safety Engineering** services firms to provide professional services to support District projects. The contracts will be awarded for a term of one year from the date of award by the St. Lucie County School Board with renewal options for up to two (additional) one-year periods.

**B. Questions**

Any questions, requests for clarifications or interpretations regarding this RFQ during the submittal preparation period (or reporting errors, inconsistencies, or ambiguities) must be received in writing via email at [kimberly.albritton@stlucieschools.org](mailto:kimberly.albritton@stlucieschools.org), directed to the attention of Mrs. Kimberly Albritton no later than **the date/time listed in Section 2, Schedule**. No questions or clarifications will be considered after this date. Responses will be posted as an addendum via Onvia Demandstar at [www.demandstar.com](http://www.demandstar.com) and on the St Lucie Public Schools website.

**C. Required Submittal Format**

Your submission must be uploaded, submitted, and finalized prior to the Closing Time listed in Section 2. We strongly recommend that you give yourself enough time and at least ONE (1) day before Closing Time to begin the uploading process and to finalize your submission. The District will not accept late submission due to technological difficulties.

Uploading large documents may take significant time, depending on the size of the file(s) and your Internet connection speed. You will receive an email confirmation receipt with a unique confirmation number once you finalize your submission.

Minimum system requirements: Internet Explorer 11, Microsoft Edge, Google Chrome, or Mozilla Firefox.

JavaScript must be enabled. Browser cookies must be enabled. St. Lucie School District uses a Bonfire portal for accepting and evaluating proposals digitally. Please contact Bonfire at Support@GoBonfire.com for technical questions related to your submission. You can also visit their help forum at <https://bonfirehub.zendesk.com/hc>

To facilitate analysis of its submittal, the firm must prepare its proposal in accordance with the criteria outlined in section 4. **Proposals shall respond to each of the Criteria in the same order listed and use sections provided within Bonfire.**

SLPS emphasizes that the Proposer concentrate on accuracy, completeness, and clarity of content. The Proposer must number and label all parts, pages, figures, and tables in its proposal.

If a firm's proposal deviates from these instructions, such proposal may, in SLPS sole discretion, be rejected.

#### **D . General Conditions for Submissions**

1. Issuance of the RFQ does not constitute a commitment by SLPS to award a contract. SLPS reserves the right to reject any or all submissions received in the response to the RFQ, cancel this RFQ, or waive any technicalities or formalities when and if it is deemed in the best interest of SLPS to do so.
2. (Florida Statute 112.313) – The award of any contract hereunder is subject to the provisions of Chapter 112, Florida Statutes. Offerors must disclose with their Proposal the name of any officer, director, partner, proprietor, associate or agent who is also an officer or employee of the St. Lucie County School Board. Further, all Offerors must disclose the name of any officer or employee the School Board of St. Lucie County who owns, directly or indirectly, any interest in the Offeror's firm or any of its branches or affiliate companies.
3. A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a proposal on a contract to provide any goods or services to a public entity, may not submit a proposal on a contract with a public entity for the construction or repair of a public building or public work, may not submit proposals on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in s. 287.017 for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list. (F.S.287.133).

By submitting a proposal, the proposer represents that restrictions related to public entity crimes stated in Section 287.133(2) (a), Florida Statutes, do not apply to either his own company, or that of his subcontractors or suppliers.

Contractor must certify, by completing the attached certification form that the Contractor is not on a scrutinized company list or engaged in prohibited business operations as defined in Section 287.135, F.S. The School District shall not contract with any contractor that does not complete the certification form or cannot meet such certification. Submitting a false certification shall be deemed a material breach of this contract.

If the School District determines during the contract term that the Contractor may have submitted a false certification, then the School District shall provide written notice to the Contractor and the Contractor shall have up to ninety (90) days after receiving the notice to provide a written response demonstrating that the certification is not false. If School District finds that the Contractor submitted a false certification, the School District may immediately terminate the contract and seek civil remedies as provided by law.

4. By submitting a response to this solicitation which could lead to a contract with the District, you are obligated to comply with the provisions of Section 448.095, Fla. Stat., "Employment Eligibility." Further, your response to this solicitation, you affirm and represent that you are registered with the E-Verify system and are using same, and will continue to use same as required by Section 448.095, F.S. Compliance with Section 448.095 includes, but is not limited to, utilization of the E-Verify System to verify the work authorization status of all newly hired employees, and requiring all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. Failure to comply will lead to disqualifying you for award of this RFQ, entering into a contract and/or,

cancellation of an active contract, or if your subcontractor knowingly violates the statute, the subcontract must be terminated immediately. Any challenge to termination under this provision must be filed in the Circuit Court no later than 20 calendar days after the date of termination. If terminated for a violation of the statute by the Vendor/Contractor, the Vendor/Contractor may not be allowed to do business with the City or be awarded a solicitation or contract for a period of 1 year after the date of termination. All costs incurred to initiate and sustain the aforementioned programs shall be the responsibility of the Vendor/Contractor. SLPS reserves the right to request clarification of information submitted and to request additional information from one or more firms.

5. All Proposals become the property of the SLPS upon receipt and will not be returned to the firm.
6. SLPS operates under the public disclosure laws required of governmental agencies. Proprietary firm information must be identified and will be protected to the greatest extent possible, but must be disclosed by SLPS upon receipt of a Public Records Request.
7. By making a submission, the firm agrees to comply with all applicable federal, state and local statutes and regulations.
8. SLPS accepts no responsibility for any expenses incurred by those firms offering their services in the preparation of a response to either this RFQ or subsequent requests. All submitting expenses shall be borne by the offering firms exclusively.
9. The successful firm shall obtain approval from SLPS prior to reassigning any key staff involved in the performance of this service as shown in the submission.
10. The successful firm will also obtain approval from SLPS prior to assigning any new personnel to their key staff positions. Such approval will not be unreasonably withheld. SLPS may, with prior written substantiation, require removal of any employee(s) of the successful firm who SLPS reasonably deems incompetent, careless, insubordinate, unsuitable, or otherwise unacceptable, or who's continued employment on the contract it deems contrary to the public interest or not in the best interest of SLPS.
11. News releases pertaining to this procurement or contract shall not be made without prior written approval from SLPS's Director of Communications.
12. The SLPS reserves the right to proceed to interview without further discussion of submissions received, in accordance with the Consultant's Competitive Negotiation Act (CCNA).
13. As a condition of the award, the successful Firm shall, at its expense, ensure that all of the Contractor's employees and the employees of Contractor's subcontractors who will be permitted access on School grounds when students are present meet the background screening requirements of **Section 1012.465 Florida Statute**, (Jessica Lunsford Act). Contractor's failure to comply with this requirement will constitute a material breach of the contract.

Information regarding compliance procedure is available by calling the School Board of St. Lucie County's District Office at (772) 429-7504, (772) 429-7502, or (772) 429-7516.

All costs to comply with this requirement will be borne by the contractor.

14. Respondents to this solicitation or persons acting on their behalf may not contact, between the release of the solicitation and the end of the 72-hour period following the agency posting the notice of intended award, excluding Saturdays, Sundays, and state holidays, any employee or officer of the School Board of St. Lucie County concerning any aspect of this solicitation, except in writing to the authorized SLPS representative identified in section 3(b). Violation of this provision may be grounds for rejecting a response.
15. Subsequent to the execution of an Agreement, no reports, information or data given to or prepared by the successful firm shall be made available to any individual or organization by the successful firm without the prior written approval of SLPS's Executive Director of Facilities and Maintenance.
16. Any contract resulting from this RFQ shall be governed by the laws of Florida, without giving effect to the choice of laws principles thereof, and is deemed to have been executed, entered into and performed within Florida. The parties hereby irrevocably submit to jurisdiction in Florida, and venue shall lie in the

St. Lucie County Courts. The parties hereby waive any objection to such jurisdiction and venue.

### **E. Environmental Health & Safety Engineering Services**

Firms submitting a response to this RFQ must be registered in the State of Florida by the Department of the State, Division of Corporations, at the time of finalists' selection by the Selection Team. Joint ventures, if selected, will be expected to sign a form of contract making each venture jointly and severally liable for its actions and its co-venture's actions under this contract, or alternatively to provide a copy of an executed, formal joint-venture agreement that so binds each to the other.

### **F. Insurance Requirements**

Vendors shall furnish a Certificate of Insurance that complies with the insurance requirements listed below. The Certificate of Insurance shall list the deductible as well as the type of policy purchased (i.e. claims made or per occurrence) for each of the policies listed below. The following liability coverage limits must not be less than the limits specified. Thirty (30) day advance notice of cancellation is required. The policies must be specifically endorsed to grant the District the same notification rights that it provides to the first named insured as respects cancellation and nonrenewal. This endorsement must be attached to the certificate of insurance. The District by and through its Risk Management Department and in cooperation with the Purchasing Department, reserves the right to review, modify, reject or accept any required policies of insurance, including limits, coverages or endorsements, herein from time to time throughout the term of this contract.

#### 1. General Liability

COMMERCIAL GENERAL LIABILITY INSURANCE, INCLUDING CONTRACTUAL LIABILITY, TO COVER THE HOLD HARMLESS AGREEMENT SET FORTH HEREIN, WITH LIMITS OF NOT LESS THAN:

EACH OCCURRENCE	\$1,000,000
PERSONAL/ADVERTISING INJURY	\$1,000,000
PRODUCTS/COMPLETED OPERATIONS AGGREGATE	\$5,000,000
GENERAL AGGREGATE	\$5,000,000
FIRE DAMAGE	\$100,000 ANY 1 FIRE
MEDICAL EXPENSE	\$5,000 - \$10,000 ANY 1 PERSON

AN ADDITIONAL INSURED ENDORSEMENT MUST BE ATTACHED TO THE CERTIFICATE OF INSURANCE. COVERAGE IS TO BE WRITTEN ON AN OCCURRENCE FORM BASIS AND SHALL APPLY AS PRIMARY. A PER PROJECT AGGREGATE LIMIT ENDORSEMENT SHOULD BE ATTACHED. DEFENSE COSTS ARE TO BE IN ADDITION TO THE LIMIT OF LIABILITY. A WAIVER OF SUBROGATION IS TO BE PROVIDED IN FAVOR OF THE DISTRICT. XCU COVERAGE IS TO BE INCLUDED WHEN INDICATED BY THE SCOPE OF SERVICE. COVERAGE SHOULD EXTEND TO INDEPENDENT CONTRACTORS AND FELLOW EMPLOYEES. COVERAGE IS TO INCLUDE A CROSS LIABILITY OR SEVERABILITY OF INTERESTS PROVISION AS PROVIDED UNDER THE STANDARD ISO FORM SEPARATION OF INSURED'S CLAUSE.

#### 2. Automobile Liability

BUSINESS AUTOMOBILE LIABILITY FOR ANY AUTO (ALL OWNED, HIRED, AND NON-OWNED AUTOS) WITH LIMITS OF NOT LESS THAN \$1,000,000 PER ACCIDENT. IN THE EVENT VENDOR DOES NOT OWN ANY AUTOMOBILES, THE DISTRICT WILL ACCEPT PROOF OF HIRED AND NON OWNED AUTO LIABILITY ONLY. CERTIFICATE HOLDER MUST BE LISTED AS ADDITIONAL INSURED. A WAIVER OF SUBROGATION MUST BE PROVIDED. COVERAGE SHOULD APPLY ON A PRIMARY BASIS.

#### 3. Workers' Compensation

WORKERS' COMPENSATION INSURANCE WITH LIMITS EQUAL TO FLORIDA STATUTORY REQUIREMENTS. EMPLOYERS LIABILITY MUST INCLUDE LIMITS OF AT LEAST \$500,000 EACH

ACCIDENT, \$500,000 EACH DISEASE/EMPLOYEE, \$500,000 EACH DISEASE/MAXIMUM. A WAIVER OF SUBROGATION MUST BE PROVIDED. COVERAGE SHOULD APPLY ON A PRIMARY BASIS. SHOULD SCOPE OF WORK PERFORMED BY VENDOR QUALIFY ITS EMPLOYEE FOR BENEFITS UNDER FEDERAL WORKERS’ COMPENSATION STATUTE (EXAMPLE, U.S. LONGSHORE & HARBOR WORKERS ACT OR MERCHANT MARINE ACT), PROOF OF APPROPRIATE FEDERAL ACT COVERAGE MUST BE PROVIDED.

WORKERS’ COMPENSATION EXEMPTION FORMS WILL NOT BE ACCEPTED FOR THE PROJECT ARCHITECT, ENGINEER, GENERAL CONTRACTOR, OR SOLE PRACTITIONER THAT INTENDS TO SUB-CONTRACT THE WORK TO OTHER INDIVIDUALS OR COMPANIES. THESE ENTITIES OR INDIVIDUALS ARE REQUIRED TO PURCHASE A WORKERS’ COMPENSATION INSURANCE POLICY.

If Worker’s Compensation Insurance or Form DWC-250 Notice of Election to be Exempt is not provided, vendor must indicate the reason, by signature, from the following:

1) Vendor is an Independent Contractor.

Signature\_\_\_\_\_

2) Vendor is an employer in the non-construction industry, who employs less than four part-time or full-time employees.

Signature\_\_\_\_\_

4. Professional Liability

WHEN INDICATED BY THE SCOPE OF SERVICE, VENDOR MUST MAINTAIN PROFESSIONAL LIABILITY OR EQUIVALENT ERRORS & OMISSIONS LIABILITY WITH LIMIT OF NOT LESS THAN \$1,000,000 PER OCCURRENCE. FOR POLICIES WRITTEN ON A CLAIMS MADE BASIS, VENDOR SHALL MAINTAIN A RETROACTIVE DATE PRIOR TO OR EQUAL TO THE EFFECTIVE DATE OF THIS CONTRACT. IN THE EVENT THE POLICY IS CANCELED, NON-RENEWED, SWITCHED TO AN OCCURRENCE FORM OR THERE IS A CHANGE IN RETROACTIVE DATE, VENDOR MUST PURCHASE AN EXTENDED REPORTING PERIOD RIDER DURING THE LIFE OF THIS CONTRACT OF NOT LESS THAN 3 YEARS. COVERAGE IS TO APPLY ON A PRIMARY BASIS.

**SECTION 4 – EVALUATION CRITERIA**

The Selection Committee will evaluate the proposals to determine who to shortlist based upon Proposal Evaluation Criteria below. Once firms are shortlisted the district has the option to select firms for a service contract or may elect to interview firms and then make the final selection.

The following Criteria are intended to provide the Selection Committee with information regarding the qualifications of each proposing services firm. The submittal shall be organized and shall respond to each of the criteria in the same order listed below.

**Proposal Format and Evaluation Criteria**

**A. Executive Summary**

Each conforming response will contain an executive summary of not more than two pages in length. The purpose of the executive summary is to explain the features and benefits of the prospective vendor’s offer(s). The Executive Summary should briefly introduce the potential vendor to the Evaluation Committee; describe the vendor’s approach to solutions sought by the RFQ; describe the major features and benefits of the prospective vendor’s approach; offer insight into risks that may arise from this RFQ or the vendor’s response. Include the proposers name, contact information (email, phone and address) in the summary.

**B. Resources/Capabilities/Technical Expertise (25 points)**

Present a concise outline of specific services your firm is qualified and prepared to provide the District. Identify and discuss any of the services, or method of approach to the services, which your firm believes to be either unique or outstanding, or which is recognized as giving your firm a competitive edge or advantage. Describe and provide examples of how your firm resolves conflicts. The firm shall be a firm with at least 5 years of experience performing projects of comparable size, complexity and cost. Submit documentation evidence highlighting specific school experience. Comment on manpower/materials allocation commitment and control. Provide information about the firm's technical competence to perform the services requested.

**Note:** *The District requires that the firm's direct project experience be differentiated from individual staff experience. Therefore, if you choose to identify individuals' project experience (gained at other firms), this section should be clearly subdivided as follows:*

1. *Firm's Project Experience.*
2. *Individuals' Project Experience (while employed by other firms).*

**C. Commitment to Quality (10 points)**

Describe all quality control implementation procedures, sub consultant supervision, contract compliance and enforcement of industry standards.

**D. Schedule/Budget (10 points)**

Comment on firm's project schedules, activity coordination, budgets and adherence to those items. Discuss ways to maintain schedules and ways to recover. Discuss cost control and value engineering.

**E. Availability/Proximity (10 points)**

Provide business address of the firm's office(s) from which any part of the work will be administered. If submitting a joint venture, list the address of both entities and the distance in hours from the site. Describe the firm's facilities, equipment and location and how the key staff will service the District from those facilities. Explain the status of the current workload, addressing the availability of the lead personnel proposed. Identify the location of any ongoing projects and their expected completion dates.

**F. Reporting (10 points)**

Describe any project management systems used to track and control project issues. Describe the communication procedures to be employed throughout the contract term and the plan to establish and maintain clear lines of communication with the SLPS Project Manager and school staff.

**G. Safety (5 points)**

Indicate what efforts your firm has made, or intends to make, to comply with the provisions of the Jessica Lunsford Act. Comment on your firm's safety programs, i.e. workplace, site specific, etc. Describe any safety incidents that occurred during the last 5 years. Include the copy of your insurance certificate in this section.

**H. Financial Strength/Litigation (5 points)**

Provide a statement indicating financial capability of the firm to provide the resources required. Also include your firm's sunbiz business registration(s). Lastly, please provide your firm's FEI/EIN number to confirm registration.

Disclose any material changes in the business operations of the firm, including without limitation any bankruptcy proceedings, mergers, acquisitions, or spin-offs and any material pending or threatened litigation, which have occurred within the last 5 years. If appropriate, discuss the impact of these changes on the firm's financial or managerial ability to perform the services under this RFQ. Provide the name, title, address and phone number of the financial officer of the firm responsible for providing the information in response to this requirement.

Identify all litigation in which your firm has been party to legal action (including arbitration, administrative proceedings, etc.) or lawsuits during the last 5 years involving a single client for claims in excess of \$50,000. Include a brief legal description of the dispute and its current status. Describe the particular circumstances giving rise to the dispute and the actions which your firm took to attempt to settle the matter.

Also, describe any projects within the last 5 years where liquidated damages, penalties, liens in excess of \$50,000, defaults, cancellations of contract or termination were imposed, sought to be imposed, threatened or filed against your organization.

**I. References/Standard Form 330 (20 points)**

For each of the projects listed, identify the clients name and contact person, address, phone number, fax number and dates of service. Provide letters of recommendation. Provide Standard Form 330 for your firm.

Qualifications submitted will be reviewed in accordance with Florida Statutes 287.055 and must include sufficient documentation to allow the School Board to certify the firm or individual as qualified, pursuant to law and the regulations of the Department of Education, and to render the required services. Include scrutinized company certification in this section.

**J. Volume of Work Previously Awarded (5 Points)**

Volume of work previously awarded by District for similar projects in the past 3 years (if any) with the object of effecting an equitable distribution of contracts among qualified firms provided such distribution does not violate the principle of selection of the most highly qualified firms (this item does not require a statement or submittal by the firm). Firms with the least amount of work receive the highest points.

**Proposal Total Possible Points = 100 points**

**Interview Format and Evaluation Criteria (if applicable)**

**1. Team Members Qualifications, Experience and Approach (30 points)**

The proposer will identify and discuss:

- Key staff and their qualifications.
- How with that staff and their locations the firm will provide services to the District.
- The turnover and longevity of the staff assigned to serve the District as well as the overall continuity of the personal of the firm

**2. Environmental Health & Safety Engineering School Experience and Approach (30 Points)**

Each firm will present their specific qualifications on schools and their design processes to address school needs. Specifically, the firms are asked to address the following topics:

- Specific experience in SREF requirements for schools and the dealing with existing facilities and changing codes.

- Modification of existing structures where plans or calculations are not always available.
- The firm's approach to design or retrofit of buildings to meet new requirements including lifecycle costs.

**Interview Total Possible Points = 60 points**

\*\* (when interviews are conducted)

**Combined Total Possible Points = 160 points**

## **SECTION 5 – SELECTION PROCESS**

The selection process shall be conducted as follows:

### **A. Short-List**

The Proposals received in response to this RFQ will be evaluated and ranked by a Selection Committee, comprised of not less than five (5) voting members in accordance with the process and evaluation criteria contained in Section 4 and utilizing the attached sample Ranking Sheet. Various Professional Consultants and representatives from SLPS Purchasing Department may also be present during this process as non-voting members of the Committee. Evaluation committee member shall conduct his or her independent evaluation of the proposals received and grade the responses on their merit in accordance with the evaluation criteria set forth in the following table. Point assignments for each evaluation criterion will be at the discretion of each Evaluation Committee member. Point assignments in each of the evaluation criteria will be totaled and then divided by the number of committee members for the average score for each criteria. The average score for each criteria will be added together for a total score, not to exceed the total points listed. The Committee may select (short-list) no less than three (3) firms to give a presentation at a later date to the Selection Committee.

No information will be released by SLPS after the due date for submission of the Proposals until the selection of the short-listed firms has been made. All submitting firms will receive notification of the firms selected. The ranking established for short-listing will carry forward to the next portion of the process. In accordance with the CCNA, SLPS reserves the right to conduct or not conduct interviews, at its sole discretion.

### **B. Evaluation Criteria Rating Sheet**

The Selection Committee will evaluate the Proposals received in response to this RFQ based on the Evaluation Criteria included in this document, which will be weighted in accordance with the Evaluation Criteria Rating Sheet contained at the end of this Section. The Selection Committee will utilize the Evaluation Rating Sheet for both the Short Listing and Presentation/Interview portions of the process.

### **C. Recommendation**

The Selection Committee will recommend to the School Board that an Agreement for services be negotiated with a minimum of two (2) firms with the highest total points in accordance with CCNA provisions.

**SCRUTINIZED COMPANY CERTIFICATION**

I hereby swear or affirm that as of the date below this company is not listed on a Scrutinized Companies list created pursuant to 215.4725, 215.473, or 287.135, Florida Statutes. Pursuant to 287.135, Florida Statutes I further affirm that:

1. This company is not participating in a boycott of Israel such that is not refusing to deal, terminating business activities, or taking other actions to limit commercial relations with Israel, or persons or entities doing business in Israel or in Israeli-controlled territories, in a discriminatory manner.
2. This Company does not appear on the Scrutinized Companies with Activities in Sudan List where the State Board of Administration has established the following criteria:
  - a. Have a material business relationship with the government of Sudan or a government-created project involving oil related, mineral extraction, or power generation activities, or
  - b. Have a material business relationship involving the supply of military equipment, or
  - c. Impart minimal benefit to disadvantaged citizens that are typically located in the geographic periphery of Sudan, or
  - d. Have been complicit in the genocidal campaign in Darfur.
3. This Company does not appear on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List where the State Board of Administration has established the following criteria:
  - a. Have a material business relationship with the government of Iran or a government-created project involving oil related or mineral extraction activities, or
  - b. Have made material investments with the effect of significantly enhancing Iran’s petroleum sector.
4. This Company is not engaged in business operations in Cuba or Syria.

VENDOR/COMPANY NAME: \_\_\_\_\_

SIGNATURE and DATE: \_\_\_\_\_

NAME AND TITLE: \_\_\_\_\_

The scrutinized company list is maintained by the State Board of Administration and available at <http://www.sbafla.com/>

**ENVIRONMENTAL HEALTH & SAFETY ENGINEERING SERVICES**  
**RFQ# 21-04**  
**SELECTION CRITERIA RATING SHEET—PROPOSAL**

Company:			
Committee Member			Date:
<b>Selection Criteria</b>	<b>Possible Points</b>	<b>Earned Points</b>	<b>Remarks</b>
Resources/Capabilities/ Technical Expertise	25		
Commitment to Quality	10		
Schedule/Budget	10		
Availability/Proximity	10		
Reporting	10		
Safety	5		
Financial/Litigation	5		
References/Form 330	20		
Volume of Work Previously Awarded	5		
<b>TOTAL POINTS</b>	<b>100</b>		
Comments:			
Signature:			

**ENVIRONMENTAL HEALTH & SAFETY ENGINEERING SERVICES**  
**RFQ# 21-04**  
**SELECTION CRITERIA RATING SHEET- PRESENTATION/INTERVIEW**

Company:			
Committee Member			Date:
<b>Selection Criteria</b>	<b>Possible Points</b>	<b>Earned Points</b>	<b>Remarks</b>
Team members qualifications, experience and approach	30		
Environmental Health & Safety Engineering School Experience	30		
<b>TOTAL POINTS</b>	<b>60</b>		
Comments:			
Signature:			