



Purchasing Department

501 NW University Blvd.

Port St. Lucie, Florida 34986

Voice – (772) 429-3980 Fax – (772) 429-3999

Each Child, Every Day

May 15, 2018

Tri-Brothers Tree & Landscaping, Inc.
8932 Carlton Road
Port St. Lucie, Florida 34987
Attention: KaSandra Fasnacht

Subject: Notice of Award
ITB Number: 18-12
Title: Tree Trimming, Vegetation Removal and Stump Grinding Service

Dear Ms. Fasnacht,

This is to advise you that on May 8, 2018 the School Board of St. Lucie County, Florida accepted the recommendation to award your firm a contract for Invitation to Bid (ITB) 18-12 – Tree Trimming, Vegetation Removal and Stump Grinding Service. This acceptance is subject to compliance with contract terms and conditions and all pertinent laws of the State of Florida and instructions as determined by the General Counsel for the School Board.

Please provide a certificate of insurance as required per contract terms and conditions.

Your insurance company is required to have the School Board of St. Lucie County, Florida, named as an additional insured, no work shall commence until the certificate is received by the School Board Purchasing Department. Please be sure to advise your insurance carrier.

Purchase orders will be issued to ensure the encumbrance of funds for payment of services of the awarded contract. Do not proceed with services until you have a purchase order. Failure to do so may result in non-payment.

Thank you for your continued interest in working with St. Lucie Public Schools.

Sincerely,

Kimberly Albritton
Director Financial Operations