



Purchasing Department
9461 Brandywine Lane
Port St. Lucie, Florida 34986
Voice – (772) 429-3980 Fax – (772) 429-3999

Each Child, Every Day

October 13, 2021

Benchmark Education Company, LLC
145 Huguenot Street 8th Floor
New Rochelle, NY 10801
Attention: John Gruber

Subject: Notice of Award
RFP Number: 22-03
Title: Voluntary Pre-Kindergarten (VPK) Comprehensive Curriculum

Contract Term: October 13, 2021 through October 12, 2022
Option Year 1- October 13, 2022 through October 12, 2023
Option Year 2 - October 13, 2023 through October 12, 2024
Option Year 3 – October 13, 2024 through October 12, 2025

Dear Mr. Gruber,

This is to advise you that on October 12, 2021 the School Board of St. Lucie County, Florida accepted the recommendation to award your firm a contract for Request for Proposal (RFP) 22-03 Voluntary Pre-Kindergarten (VPK) Comprehensive Curriculum. This acceptance is subject to compliance with contract terms and conditions and all pertinent laws of the State of Florida and instructions as determined by the General Counsel for the School Board.

If you are not a registered vendor with St. Lucie Public Schools, please visit our website at www.stlucieschools.org, Business Services, Purchasing and complete our online vendor application as soon as possible.

Please provide a certificate of insurance as required per contract terms and conditions.

Your insurance company is required to have the St. Lucie Public Schools named as an additional insured. No work shall commence until the certificate is received by St. Lucie Public Schools, Purchasing Department. Please be sure to advise your insurance carrier.

Purchase orders will be issued to ensure the encumbrance of funds for payment of services of the awarded contract. Do not proceed with services until you have a purchase order. Failure to do so may result in non-payment.

Thank you for your continued interest in working with St. Lucie Public Schools.

Sincerely,

Donna Sapp

Donna Sapp
Purchasing Specialist