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*Each Child, Every Day*

#### SUPERINTENDENT

Dr. Jon R. Prince

9461 Brandywine Lane  
Port St. Lucie, FL 34986  
772.429.3600  
www.stlucieschools.org



### Library Access Form

Parents and Guardians:

St. Lucie Public Schools would like you to determine your child's level of access to check out books in the media center. Therefore, please complete this form within Skyward Parent Portal or by filling out the back page and returning it to your child's school.

#### Directions for Completing the Form Online:

1. Login into Skyward Parent Portal: <http://myportal.stlucie.k12.fl.us/family>
2. Click on Online Forms.
  - a. Select the Library Access Form which will bring up the electronic version of the form on this paper.
3. Determine the level of access your child will have for checking out books.

Directions for Accessing Your Child's School Media Center Collection can be found on your school's website.

*\*Access to reading materials will not be restricted if a form is not submitted on behalf of your child.*

If you do not fill out the form electronically, please sign and return this form to your child's school.

Please complete the following information:

Student Name: \_\_\_\_\_ Student ID Number: \_\_\_\_\_

Student Grade Level: \_\_\_\_\_

Parent/Guardian's Name: \_\_\_\_\_

As a parent/guardian of this minor student, I am requesting that he/she has the following access to his/her school library books. I have talked with my child about this Library Access Form, and he/she is aware of their approved permission level in the school library/media center as well as any books he/she are not allowed to check out.

- Please allow my child full access to materials in the school library/media center (full access).
- Please restrict my child from checking out the following authors/book titles. Please only list those books that are currently in your child's library/media center (restricted access).

- Please do not allow my child to check out any library books from the school library/media center (no access).

Parent/Guardian Signature: \_\_\_\_\_

