

Aspiring Assistant Principal Academy

Introduction

The purpose of the Aspiring Assistant Principal Academy is to provide participants with a forum for learning about school-based leadership in St. Lucie Public Schools. These sessions and experiences will focus on the role and responsibilities of school-based leadership. Participants will prepare for the role of Assistant Principal.

Target Audience

Participants must complete all requirements for certification in Educational Leadership by **May of 2025** (degree and FELE). These sessions focus on the organizational structure of the school district and of each of the district's divisions. This academy includes an opportunity to participate in Instructional Rounds at another school. All learning and experiences will prepare participants for the AP Pool tasks and interview.

Structure

The academy consists of seven sessions and several related assignments. Each participant must attend all of the sessions and complete all of the related assignments to receive in-service credit. To fulfill some of these requirements participants will have to secure approval and in some cases release time, from their supervisor. Before applying, it is imperative that participants review this with their supervisor. Participants will earn up to 20 hours of in-service credit.

Sessions will be scheduled from 4:30 pm – 6:30 pm at the district office. Participants will be required to attend an additional ½ day session for Instructional Rounds. Substitute teachers will be provided for teachers that require class coverage to attend Instructional Rounds.

In addition, participants **must** commit to completing the CLP Facilitator Canvas Course and Clinical Educator training. The CLP Facilitator Course is self-enrolling in CANVAS. [Enroll in Collaborative Learning and Planning \(CLP Facilitators\) for 2024-2025](#). To register for Clinical Educator training, use the QR Code below or the Link provided here: [Register for Clin Ed here](#)



Application

Participants must submit application materials (next page) via email to Lisa Slover by **Friday, September 13th, 2024**, in order to be considered for this opportunity. Incomplete or late applications will not be accepted. Applicants will be notified of their acceptance status via email on or before Friday, September 27th, 2024.

The Aspiring Assistant Principal Academy is LIMITED TO 20 PARTICIPANTS.

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Application

Complete the application and attach the required documents. Only complete applications will be considered. Applications must be received **via email to Lisa Slover** by the close of business on **FRIDAY, SEPTEMBER 13th, 2024**.

Name: _____

Current School/Department: _____

Current Position/Assignment: _____

Please answer the following questions:

Do you currently hold *Educational Leadership* on your Florida Educators Certificate? Yes _____ No _____

Will you complete all of the requirements (FELE and Degree) for a certificate in Educational Leadership by May 2025? Yes _____ No _____

Please complete the following requirements:

- 1) Letter of Intent to participate in the Aspiring Assistant Principal Academy.
- 2) Attach a copy of your resume highlighting leadership experience outside the classroom.
- 3) Compose a written response to the following question. Limit your response to **one page** and attach it to your application.

Educational Leadership is a challenging yet rewarding endeavor. What do you believe will be the most challenging aspect of being a school-based leader, and what will be the most rewarding?

Share your completed application with your Principal and gain his/her support for your participation in this professional learning opportunity, as indicated by their signature below.

Signature of Applicant: _____ Date: _____

Signature of Principal: _____ Date: _____