



<b>JOB TITLE</b>	<b>DEPARTMENT</b>	<b>REPORTS TO</b>
Athletic Field Maintenance and Grounds Specialist	Maintenance	Maintenance Manager

<b>Position No:</b> 79036	<b>Length of Work Year:</b> 12 Months
<b>Salary Schedule:</b> CWM	<b>Date Approved:</b> 6/28/11
<b>FSLA:</b> Non-exempt	<b>Date Revised:</b> 5/23/18

<b>JOB GOAL</b>
To lead the maintenance and preparation of School Board athletic facilities, and grounds, in cooperation with the school's athletic director.

<b>MINIMUM QUALIFICATIONS</b>
<ol style="list-style-type: none"> <li>1. High school diploma or equivalent, associate's degree or advanced education and training in athletic field maintenance preferred, associate's degree in related field preferred.</li> <li>2. Valid Florida Driver's license.</li> <li>3. Minimum of three years previous related experience or associate's degree in related field and one year of experience.</li> <li>4. Certification in both Ornamental and General Standards (CORE certification) including experience of pesticides.</li> <li>5. Experience and skills in operating, maintaining and adjusting the various types of equipment used in maintaining athletic fields.</li> <li>6. Ability to operate, maintain and adjust irrigation system components.</li> <li>7. Ability to work independently, as well as with others, including coaches, players, athletic director and other related staff in the performance of the job duties.</li> <li>8. Ability and willingness a work flexible schedule to accommodate weather, maintenance and use of the facility.</li> <li>9. Ability to follow and give instructions (both verbal and written) in the completion of an assigned task.</li> <li>10. Ability to make estimates time and materials necessary to maintain fields.</li> <li>11. Personal basic hand tools required.</li> <li>12. Ability to perform the functions of the position.</li> <li>13. Successful completion of a Physical Capacity Test specific to the job functions and measured physical demands of the position.</li> </ol>

<b>DUTIES AND RESPONSIBILITIES</b>
<ol style="list-style-type: none"> <li>1. Professional representation of the Maintenance Department and the District in a cooperative manner when dealing with other staff, students or the public.</li> <li>2. To maintain and prepare athletic fields to include but not limited to, mowing top dressing, lining, fertilizing and pest control of athletic fields.</li> <li>3. To report maintenance needs to appropriate staff or tradesmen and coordinate their repair.</li> <li>4. Proper maintenance and operation of machinery associated with the function of the position.</li> <li>5. Completion of the assigned tasks with minimum supervision or correction.</li> <li>6. To give instructions on needed repairs and oversee work of vendors.</li> <li>7. Proficient use of tools and equipment necessary for the completion of assigned task.</li> <li>8. Safe and proper work practices when using tools, equipment and chemicals.</li> <li>9. To perform assigned tasks in a timely and efficient manner.</li> </ol>

10. Performance of assigned tasks in accordance with industry standards.  
11. To perform such other related duties as assigned by the Maintenance Manager and/or supervisor.

**PHYSICAL DEMAND CLASS:**

Heavy (H) - Frequent lifting and carrying of objects weighing 25-50 pounds. Infrequent lifting and carrying of objects weighing 51-100 pounds. Continuous standing and/or walking is required to carry out duties. Occasional walking at a fast pace and/or running may be required.

For the Position of: **ATHLETIC FIELDS MAINTENANCE & GROUNDS SPECIALIST**  
**PDC Test Level: HEAVY**

The physical demands described here are representative of those that must be met by an employee to successfully perform the functions of this job. Candidates will be required to successfully complete the following job specific tests prior to being recommended to the School Board for hire.

**Job Specific Task I**

**Task simulated:** Lift / Carry Fertilizer/Sand Bag

**Equipment Used:** NIOSH box weighted to 52 lb., shelves at 6 and 48 inch heights

**Description of Task Simulation 1:** Candidate will demonstrate ability to lift 52 lb. NIOSH box from 6-inch shelf to carry 10 feet to place on 48 inch shelf to then return to the start point. This is to be done for three repetitions.

**Job Specific Task II**

**Task simulated:** Lifting/Carrying Buckets of supplies

**Equipment Used:** Handle bucket or carry-box safely weighted to 55 lbs.

**Description of Task Simulation 2:** The candidate will demonstrate ability to lift the 55 lb. bucket from floor using handles to carry it for 20-feet to then return it to the floor. This will be done for one (1) repetition.

**Job Specific Task III**

**Task Simulated:** Pushing/Pulling Equipment/Fertilizer Spreader

**Equipment Used:** Weighted Sled requiring 60 lbs. of force for movement or force gauge

**Description of Task Simulation 3:** Candidate will demonstrate ability to push sled requiring 60 lbs. /force with handles at self-selected height for 10 feet then pull the sled using same contact height for 10 feet for one repetition for each direction. If sled is not available, candidate will use force gauge with handles at self-selected height to generate a peak horizontal push force and pull force of 60 lbs. for one repetition in each direction.

**Job Specific Task IV**

**Task Simulated:** Shoveling

**Equipment Used:** Shovel weighted to 10 lbs.

**Description of Task Simulation 4:** Candidate will demonstrate the ability to shovel for 1 minute using a shovel weighted to 10 lbs. This is to be done for one repetition.

**Job Specific Task V**

**Task simulated:** Climbing

**Equipment Used:** Step ladder

**Description of Task Simulation 5:** Using available handholds, candidate will demonstrate ability to climb up and down the secured ladder at a self-determined pace using 3-point contact for a total of 20 rungs climbed for one (1) repetition. Then, using available handholds, the candidate will demonstrate ability to climb up/down from the floor directly to the 2<sup>nd</sup> rung, avoiding the first. This will be done for three (3) repetitions.