

<b>JOB TITLE</b>	<b>DEPARTMENT</b>	<b>REPORTS TO</b>
Culture and Learning Environment Specialist – Grant Funded	Student Services	Executive Director of ESE and Student Services

<b>Position No:</b> 61412	<b>Length of Work Year:</b> 11 Months
<b>Salary Schedule:</b> IN11	<b>Date Approved:</b> 4/10/18
<b>FSLA:</b> Exempt	<b>Date Revised:</b> 6/28/22; 6/11/25

<b>JOB GOAL</b>
To assist schools with the development of an infrastructure to support Positive Behavioral Interventions and supports, positive learning environments and school culture and ensure effective implementation of specific required instruction.

<b>MINIMUM QUALIFICATIONS</b>
<ol style="list-style-type: none"> <li>1. Florida Educator’s Certification or Bachelor’s degree or higher in social work or state licensure as a licensed clinical social worker or a related field; or Master’s degree with certification in School Psychology or Florida state licensure in school psychology or psychology; or Florida teacher’s certification in education or special education or school guidance and counseling. Master’s level preferred.</li> <li>2. Experience in developing classroom management strategies, life skills and strategies, and behavioral interventions leading to student success.</li> <li>3. A minimum of three years of job related experience.</li> <li>4. Ability to communicate effectively.</li> <li>5. Demonstrated experience in providing quality professional development.</li> <li>6. Ability to perform the functions of the position.</li> </ol>

<b>DUTIES AND RESPONSIBILITIES</b>
<ol style="list-style-type: none"> <li>1. To work collaboratively with educators to utilize evidence-based strategies to support a coordinated and effective school climate, classroom management, life skills instruction, and behavioral interventions processes at schools.</li> <li>2. Assist with the integration of required life skills and mental health instructions and support character education programs and strategies in all schools.</li> <li>3. Conduct on-site school visits to assess the climate and culture of schools and to provide recommendations to support administration and teachers in the implementation of PBIS, required instruction in Life Management Skills and Single School Culture.</li> <li>4. Coordinate and support professional development and professional learning communities across the district to support the implementation of Single School Culture, Life Skills, PBIS, and behavioral supports.</li> <li>5. Collaborate with key district staff to lead coordinated efforts in reducing discipline referrals and supporting alternative strategies to improve student behavior.</li> <li>6. Provide training and support in classroom management such as CHAMPS, Check in-Check out, Check and Connect, Social Skills Curriculum and Tiered interventions for Behavior (MTSS) and strategies to support positive learning environments.</li> <li>7. Assist school psychologists and social workers with district initiatives such as Suicide Prevention, Bullying Prevention, Youth Mental Health First Aid, and specific social skills strategies.</li> <li>8. Assist the district in general analysis of attendance, climate improvement, policy and procedure development and discipline data.</li> </ol>

9. Provide intensive and targeted supports to schools demonstrating high level school needs for behavioral intervention.
10. Work collaboratively with schools on the development of single school culture and monitor the efficacy of implementation.
11. Collaborate with departments on crisis intervention needs and develop appropriate strategies to assist schools in meeting the needs of students and staff during crisis situations.
12. Collaborate with community agencies and partners to identify appropriate resources to address positive learning environments as well as the mental health needs of students.
13. Model best practices and teach sample lessons when appropriate.
14. Provide individualized, classroom-based coaching to support teachers in implementing best practices to establish supportive learning environments and supportive classroom management practices.
15. Perform assigned tasks in a timely and efficient manner.
16. Perform assigned task with a high standard of quality.
17. Perform other duties as assigned by the Supervisor.

**PHYSICAL DEMAND CLASS:**

Light (L) - Frequent lifting and carrying of objects weighing 10 pounds or less. Infrequent lifting and carrying of objects weighing 11-35 pounds. Frequent walking and/or standing is required to carry out duties.