



JOB TITLE	DEPARTMENT	REPORTS TO
Elementary Literacy Coach Grant Funded	School Based	Principal

Position No: 51095	Length of Work Year: 10 Months
Salary Schedule: IN10	Date Approved: 5/13/03
FSLA: Exempt	Date Revised:

JOB GOAL
To assist teachers and students in reaching the district goal of every child in regular education reading on grade level.

MINIMUM QUALIFICATIONS
<ol style="list-style-type: none"> 1. Bachelor's degree with concentrated study or experience in the area of teaching reading; Master's in Reading preferred. 2. Valid Florida teaching certificate in Reading K-12 or Elementary. 3. Minimum of three (3) years successful teaching experience in a related position. 4. Ability to perform the functions of the position.

DUTIES AND RESPONSIBILITIES
<ol style="list-style-type: none"> 1. To coordinate, promote and provide focus on better reading comprehension among all students. 2. To promote reading development opportunities for all students, teachers, parents and the community to foster a more effective instructional climate. 3. To promote expanded learning enhancement opportunities for students through the regular instructional program. 4. To demonstrate, model and coach in the use of learning strategies with teachers and students. 5. To conduct reading workshops for parents and others demonstrating effective at-home practices to assist students and to provide resources for materials for parents to use at home. 6. To promote the utilization of interdisciplinary units, which emphasize higher level thinking and reasoning skills. 7. To share with fellow faculty members current research regarding effective teaching strategies for reading instruction. 8. To meet on a regular basis with the district reading specialist to receive current information and to share effective techniques. 9. To review FCAT reading scores to identify students needing special intervention. 10. To work with identified students in order to recognize factors contributing to diminished progress. 11. To perform assigned tasks in a timely and efficient manner. 12. To perform assigned tasks with a high standard of quality. 13. To perform other duties assigned by the principal.

PHYSICAL DEMAND CLASS:
Light-Medium (LM) - Frequent lifting and carrying of objects weighing 20 pounds or less. Infrequent lifting and carrying of objects weighing 21-50 pounds. Frequent walking and/or standing is required to carry out duties.