

JOB TITLE	DEPARTMENT	REPORTS TO
Interpreter for the Hearing Impaired	Exceptional Student Education	Director of Exceptional Student Education

Position No: 52028	Length of Work Year: 10 Months
Salary Schedule: C37, C38, C39	Date Approved: 8/26/97
FSLA: Non-exempt	Date Revised: 7/17/14

JOB GOAL
To provide interpreting services to students that are deaf and hard of hearing.

MINIMUM QUALIFICATIONS

1. High School Diploma or equivalent.
2. Proficiency in signing, understanding, and interpreting to students who require manual communication.
3. Holds EIPA or equivalent certification OR is actively pursuing such certification.
4. If not certificated, must obtain certification within two years of hire date.
5. At least one year of successful work experience providing interpretive services to the deaf or hard of hearing.
6. Ability to perform the functions of the position.

DESCRIPTION OF ACCEPTED MANUAL CERTIFICATIONS:

Educational Interpreter Performance Assessment (EIPA)

- Level 1: Beginner
- Level 2: Advanced Beginner
- Level 3: Intermediate
- Level 4: Advanced Intermediate
- Level 5: Advanced

Registry of Interpreters for the Deaf (RID)

- CI: Certificate of Interpretation
- CT: Certificate of Transliteration
- CI/CT: Combined Certification

Educational Interpreter Evaluation (EIE) or Quality Assurance (QA)*

- Level I: Entry Level Ability
- Level II: Intermediate Level Ability
- Level III: Advanced Level Ability

***Will become obsolete and no longer valid in October, 2017**

DUTIES AND RESPONSIBILITIES

1. To follow the classroom schedule and interpret for student(s) as dictated by student Individual Education Plan.
2. To interpret in sign language all activities in the classroom such as: lectures, conversations, films, special projects, assemblies, announcements, etc.
3. To be available on an as needed basis for school functions outside the classroom, but only during regularly scheduled school hours such as: conferences & workshops.
4. To participate as a part of the instructional team and be able to interpret directions and assist in providing continuity of instruction for students so identified in their Individual Education Plan (IEP).
5. To exhibit an interest for self-improvement in signing ability, interpreting skills and to establish a better understanding of the education process.

6. To attend all in-service programs and staff meetings as directed by the Principal.
7. To support instruction by reinforcing skills introduced by teachers. Interpreters provide tutorial instruction as needed and supervised by the teacher.
8. To assist in the preparation of instructional materials.
9. To participate in professional development activities including workshops, conferences, and meetings necessary to maintain and update professional knowledge.
10. To review current developments, literature and technical sources of information related to job responsibilities.
11. To perform other functions for students as required e.g. monitoring function of amplification equipment.
12. To adhere to the Florida Code of Ethics for Educational Interpreters, including confidentiality and professionalism.
13. To perform assigned tasks with a high standard of quality.
14. To perform assigned tasks in a timely and efficient manner.
15. To perform other duties as assigned.

PHYSICAL DEMAND CLASS:

Sedentary Light (SL) - Occasional lifting and carrying of objects weighing 10 pounds or less. Infrequent lifting and carrying of objects weighing 11-20 pounds. Occasional walking and/or standing may be required.