



JOB TITLE	DEPARTMENT	REPORTS TO
Network Systems Analyst II	ITS	Networking Manager/Chief Operations Officer

<b>Position No:</b> 82035	<b>Length of Work Year:</b> 12 Months
<b>Salary Schedule:</b> P29	<b>Date Approved:</b> 8/10/99
<b>FSLA:</b> Exempt	<b>Date Revised:</b> 8/26/03; 2/12/13; 7/17/14

JOB GOAL
To support highly complex technical and analytical work in the design, installation, support and maintenance of hardware at schools and district office locations and local area network (LAN) and wide area network (WAN) infrastructure, equipment and systems.

MINIMUM QUALIFICATIONS
<ol style="list-style-type: none"> <li>1. High school diploma or equivalent; Bachelor's Degree preferred.</li> <li>2. Educational experience preferred.</li> <li>3. Experience with Network security and AD DS.</li> <li>4. Experience with WAN and connectivity to LAN's.</li> <li>5. Experience with Microsoft Exchange.</li> <li>6. Experience with Wireless and Mobile communications.</li> <li>7. Ability to perform the functions of the position.</li> </ol>

DUTIES AND RESPONSIBILITIES
<ol style="list-style-type: none"> <li>1. To install and maintain VMWare environment and Virtual servers.</li> <li>2. To install and maintain Microsoft HyperV infrastructure and Virtual Servers.</li> <li>3. To administer Microsoft Exchange-Web &amp; Email servers along with all Microsoft 365 applications including Azure Cloud and Azure AD.</li> <li>4. To administer Webfiltering, Firewall, DNS and Windows servers at district office.</li> <li>5. To provide level II technical support/troubleshooting (hardware &amp; software) for district.</li> <li>6. To monitor Firewall &amp; other servers logs to maintain security, performance and reliability.</li> <li>7. To assist in school projects if needed and available.</li> <li>8. To support remote access to network &amp; internet.</li> <li>9. To perform assigned tasks in a timely and efficient manner with a high standard of quality.</li> <li>10. To perform other duties as assigned by the supervisor.</li> </ol>

PHYSICAL DEMAND CLASS:
Light (L) - Frequent lifting and carrying of objects weighing 10 pounds or less. Infrequent lifting and carrying of objects weighing 11-35 pounds. Frequent walking and/or standing is required to carry out duties.