



JOB TITLE	DEPARTMENT	REPORTS TO
Pre-Kindergarten Paraprofessional	School Based	Principal

Position No: 55051	Length of Work Year: 10 Months
Salary Schedule: C03	Date Approved: 8/26/97
FSLA: Non-exempt	Date Revised: 11/18/08

JOB GOAL
To assist the pre-kindergarten teacher in supervising and providing age appropriate activities for the pre-kindergarten students.

MINIMUM QUALIFICATIONS
<ol style="list-style-type: none"> 1. High School Diploma or equivalent plus either AA/AS or sixty (60) hours college credit, or a passing score on a rigorous locally identified test. 2. Ability to perform the functions of the position.

DUTIES AND RESPONSIBILITIES
<ol style="list-style-type: none"> 1. To work with students under the supervision and direction of the Prekindergarten teacher. 2. To attend to any duty that might be necessary for the successful implementation of the Prekindergarten program. 3. To adhere to program objectives and project guidelines. 4. To participate in staff development activities. 5. To perform assigned tasks in a timely and efficient manner. 6. To perform assigned tasks with a high standard of quality. 7. To perform other related functions and assumes other responsibilities as the Prekindergarten teacher or principal may assign.

PHYSICAL DEMAND CLASS:
Light-Medium (LM) - Frequent lifting and carrying of objects weighing 20 pounds or less. Infrequent lifting and carrying of objects weighing 21-50 pounds. Frequent walking and/or standing is required to carry out duties.