



JOB TITLE	DEPARTMENT	REPORTS TO
School Bus Technician (Journeyman Level)	Transportation	Garage Foreman

Position No: 78037	Length of Work Year: 12 Months
Salary Schedule: CWD	Date Approved: 8/26/97
FSLA: Non-exempt	Date Revised: 6/24/03; 7/21/16; 10/6/25

JOB GOAL
To inspect and service school buses and insure maximum safety of students and employees.

MINIMUM QUALIFICATIONS

1. High school diploma or equivalent preferred.
2. Florida Commercial Driver's License (CDL) preferred; or able to obtain at least a Class B Florida Commercial Driver's License with a "P" endorsement within 90 days of employment.
3. Five (5) years experience driving
4. Demonstrate capability of leadership; instructional supervision of others
5. Demonstrate capability of overhauling engines, transmissions, and differentials.
6. Be able to operate diagnostic equipment, weld and braze
7. Minimum of 5 years experience as a mechanic.
8. Ability to perform the functions of the position.

DUTIES AND RESPONSIBILITIES

1. To perform regular service of school buses as often as it is required in order to insure a minimum of road failures and maximum safety and economy of operation.
2. To make repairs and replacements of parts as necessary
3. To accept the fact that emergencies may require overtime hours of labor and to cooperate willingly and efficiently in such emergencies in order to provide adequate service and the greatest safeguard to transported pupils.
4. To attend and successfully complete inservice training courses when assigned.
5. To become thoroughly familiar with the current edition of the State of Florida School Bus Safety Inspection Manual and practice performing school bus inspections under the supervision of a Certified School Bus Technician/Certified School Bus Inspector.
6. To take and pass the tests for Florida School Bus Safety Inspector Certification within one (1) year.
7. To be alert to possibilities for improvement in his own work and in transportation in general, and to inform supervisors of feasible procedures or practices which would improve the service.
8. To willingly assist and instruct other mechanics in the performance of their duties.
9. To perform assigned tasks in a timely and efficient manner.
10. To perform assigned tasks with a high standard of quality.
11. To perform other duties as directed by a supervisor.

PHYSICAL DEMAND CLASS:

Heavy (H) - Frequent lifting and carrying of objects weighing 25-50 pounds. Infrequent lifting and carrying of objects weighing 51-100 pounds. Continuous standing and/or walking is required to carry out duties. Occasional walking at a fast pace and/or running may be required.