



JOB TITLE	DEPARTMENT	REPORTS TO
Speech Language Pathology Assistant	Student Services	School Site Administrator

Position No: 52018	Length of Work Year: 10 Months
Salary Schedule: IN10	Date Approved: 9/24/96
FSLA: Exempt	Date Revised: 7/24/07; 6/2/22

JOB GOAL
To assist with screenings, prepare and implement treatment plans or protocols, document student performance, assist with departmental operations, and exhibit compliance with federal, state and district regulations as outlined by Certified Speech – Language Pathologist.

MINIMUM QUALIFICATIONS
<ol style="list-style-type: none"> 1. Bachelor’s degree from an accredited college or university which includes at least-four (24) semester hours of course work to include: <ol style="list-style-type: none"> a) Nine (9) semester hours in courses that provide fundamental information applicable to normal human growth and development, psychology, and normal development and use of speech, hearing and language. b) Fifteen (15) semester hours in courses that provide information about and observation of speech, hearing, language disorders, general phonetics, basic articulation, screening and therapy, basic audiometry, or auditory training; 2. Certification as a Speech Language Pathology – Assistant (SLP-A) by the Department of Health Board of Speech – Language Pathology and Audiology. 3. Ability to follow detailed instructions. 4. Ability to work well with others. 5. Ability to write reports. 6. Ability to perform the functions of the position.

DUTIES AND RESPONSIBILITIES
<ol style="list-style-type: none"> 1. To accept referrals from teachers and other professionals. 2. To complete speech and language screenings without clinical interpretation. 3. To collect data, document student performance and maintain records. 4. To prepare clinical or therapy materials. 5. To develop and implement treatment plans or protocol within the therapy/classroom setting with individual and groups. 6. To report or document progress and changes in student performance to the Speech – Language Pathologist and members of the educational team. 7. To exhibit compliance with federal, state, and district guidelines. 8. To perform checks and maintenance of equipment. 9. To assist augmentative communication specialist with materials/technology. 10. To perform assigned tasks in a timely and efficient manner. 11. To perform assigned tasks with a high standard of quality. 12. To perform other duties as assigned by the director.

PHYSICAL DEMAND CLASS:
Sedentary Light (SL) - Occasional lifting and carrying of objects weighing 10 pounds or less. Infrequent lifting and carrying of objects weighing 11-20 pounds. Occasional walking and/or standing may be required.