



St. Lucie Public Schools

Purchasing Department
9461 Brandywine Lane
Port St Lucie, FL 34986
(772) 429-3980

To Credit Department

The School District of St. Lucie County is a political subdivision of the State of Florida established by the State Constitution; and has been in existence since July 5, 1905. The District is governed by the School Board, (five members) of which are elected at large by the citizens of St. Lucie County.

The Chief Executive Officer is the Superintendent of schools, E. Wayne Gent.

The Chief Financial Officer is Michelle Thomas.

The person responsible for accounts payable is Director of Financial Reporting, Jessica Jimenez

1. The District's annual operating budget is \$428,271,144 for FY 2021/2022.
2. The District's FEIN is 59-6000832.
3. The District is exempt from federal excise and Florida Sales and Use tax.
4. Florida Exemption Certificate #: 85-8015082026C-5.

The District has a central purchasing system and purchase orders are required for all purchases.

The District's accounts payable warrants are drawn on Seacoast National Bank, 815 Colorado Avenue, Stuart, FL 34994, (772) 221-2555.

Render invoices for payment to Accounts Payable, 9461 Brandywine Lane, Port St Lucie, FL 34986 or to accounts.payable@stlucieschools.org.

The District's accounts payable are satisfied in accordance with the Florida Prompt Payment Act, Chapter 218.70 Florida Statutes.

Of the 5,000 nationwide vendors with which we do business, we offer the following as references:

Grainger, P.O. Box 419267, Kansas City, MO 64141-6267, (847)-647-2060
Dell Computer, One Dell Way, RR 8 Box 16, Round Rock, TX (512)728-0691
Tylanders Office Solution, 3803 Crossroads PKWY, Fort Pierce, FL 34945, (772) 464-0450

We hope that this information will be sufficient to allow you to extend credit. If you have any additional concerns or questions, please contact Kim Albritton, Director Financial Operations @ 772-429-3980.