

May 4, 2023

TO: All Prospective Proposers

FROM: Kim Albritton
Director Financial Operations

RE: ITB 23-21 Cafeteria Disposable Paper Products

ADDENDUM 1

This addendum is issued as a part of the aforementioned ITB. The changes incorporated herein are an amendment to and supersede those conditions shown in the original solicitation. The Proposer shall acknowledge receipt of this addendum by signing this form and returning with their submittal. Failure to do so may subject Proposer to disqualification.

Q1. Do you have a warehouse to ship the items to if we are awarded the bid or would need to ship to each school in the district?

A1. The products must be delivered to all locations including our central warehouse.

Q2. When do samples need to be shipped out and what is the shipping address for the samples?

A2. Shipping Address for samples : 9461 Brandywine Lane, Port St Lucie, FL 34986. Samples should be received by the same day/time as the ITB due date (below).

Q3. On the second green color of the logo is it the light green, do you have the PMS color number of this one and the red color too?

A3. Yes, and will be provided after the award.

Q4. Concerning bid item #5, 5cpt trays. The Huhtamaki Trays that St Lucie was using, item 21032, is made from pre-consumer recycled materials, not plant based. They are 100% compostable and are PFAS free. Can you pls change the spec on the description ?

A4. We will be moving back to the Styrofoam tray by Pativ, due to student preference.

Q5. Currently, you are not using a Printed Cup (or a cup lid). This item was on your initial bid in 2019, but it was decided that ST Lucie would not use. Pls confirm Foodservice is wanting to add this.

A5. We would like a quote since on the product as we move back to our original marketing plan prior to COVID

Q6. Bid item #3 and 34) 3# and 5# solid color food trays:

Vendors stopped running solid colors when material and labor issues started a couple of years ago. We have been shipping St Lucie, RED PLAID trays. Pls confirm that Foodservice is asking to go back to Solid Colors.

A6. We would prefer solid colors, however, due to manufacture cut backs other products will be considered, and samples must be provided.

Q7. Bid item #5) 5cpt Trays: Foodservice asked us to stop the Molded Fiber Trays (this school year) and changed to Foam 5cpt. Pls confirm that Foodservice is asking to GO BACK TO FIBER ? If going back to Fiber, the case pack is 240, shrink wrapped, like they were getting, is this case pack ok?

A7. Foam is required, due to students' preference and dislike for fiber products.

Q8. Pg 21/ Samples: Bid instructs to include a mockup of artwork with bid on a drive. Since bid is to be submitted online, can we submit the mockup in the form of an attached PDF doc?

A8. Yes – I will add a section for this file.

Q9. Bid item #2 can you provide an artwork file for vendors to use, if awarded? This would save “creating” a print file, if you already have one.

A9. Yes

Q10. For Custom printed items, what format do you need the mockup; digital PDF or some other art software format?

A10. PDF

Q11. For Bid items 3 and 4, Food Trays, can you pls provide the PMS color for the Red and Green color, to match?

A11. Yes

****** ITB DUE DATE IS: May 17, 2023- 3:00 P.M... ******

Name (Please Print)

Company Name

Signature (Authorized Representative of Company)

Date



Failure to file a protest within the time prescribed in s. 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under chapter 120, Florida Statutes. (Note: Florida Statutes 120.57(3) and School Board Policy 7.701 contain entire procedure for filing).