

Agenda Item Details

Meeting	May 13, 2025 - THE SCHOOL BOARD OF ST. LUCIE COUNTY - REGULAR MEETING - MAY 13, 2025 - 5:00 P.M.
Category	9. Consent Agenda - Business Services - Purchasing
Subject	9.2 ITB 25-15 Cafeteria Smallwares and Expendables
Type	Action (Consent)
Recommended Action	The Superintendent recommends the Board award ITB 25-15 to the responsive and responsible vendor, Sam Tell & Son, Inc., and authorize Purchasing Department to renew the contract for three (3) additional one-year periods contingent upon annual contract performance review, the initial term contract to commence on May 14, 2025 through May 13, 2026; Option Year 1 - May 14, 2026 through May 13, 2027, Option Year 2 - May 14, 2027 through May 13, 2028 and Option Year 3 - May 14, 2028 through May 13, 2029.

Description: The purpose and intent of the Invitation to Bid is for the purchasing and delivery of various disposable paper products and merchandising products as specified to the District on an as needed basis.

4,765 were solicited. Three (3) responses were received. The tabulation is attached for review.

AUTHORITY FOR ACTION: Florida Administrative Code 6A-1.012, Florida Statute 287.057.

Vendor Recommended for Award: Sam Tell & Sons, Inc.

Initial term contract shall commence on May 14, 2025, through May 13, 2026

Option Year 1 - May 14, 2026, through May 13, 2027

Option Year 2 - May 14, 2027, through May 13, 2028

Option Year 3 - May 14, 2028, through May 13, 2029

Submitted By: Michelle Thomas, Chief Financial Officer

Contact person: Kim Albritton, Director Financial Reporting, (772) 429-3980

Financial Implications: This is an annual term contract for an indeterminate amount. Food Service Fund (4100E7600 XXXX XXXX 70000)

[ITB 25-15 Cafeteria Expendables and Small Wares.pdf \(690 KB\)](#)

[25-15 Tabulation Sheet.pdf \(148 KB\)](#)

[ITB 25-15 Intent to Award.pdf \(192 KB\)](#)

Motion & Voting

The Superintendent recommends the Board approve the consent agenda as submitted.

Motion by Troy Ingersoll, second by Deborah Hawley.

Final Resolution: Motion Carries

Yea: Donna Mills, Troy Ingersoll, Deborah Hawley, Terissa Aronson, Jennifer Richardson