

**ATTACHMENT I - REFERENCE QUESTIONNAIRE
ST. LUCIE PUBLIC SCHOOLS
RFP 25-05
HVAC MECHANICAL CONTRACT**

FOR: Anchor Mechanical
(Name of Vendor Requesting Reference)

This form is being submitted to your Company for completion as a business reference for the company listed above.

This form is to be returned to the School Board of St. Lucie County, Purchasing Department, email at kimberly.albritton@stlucieschools.org no later than 3:00 p.m., 9/18/24, and **must not** be returned to the company requesting the reference.

For questions or concerns regarding this form, please contact the School Board of St. Lucie County, Purchasing Department, by telephone: (772) 429-3980, or by email at kimberly.albritton@stlucieschools.org. When contacting us, please be sure to include the request for proposal number and title listed at the top of this page.

Company Providing Reference Proctor Construction Company, LLC
Contact Name and Title/Position Todd Krajewski / Sr. Project Manager
Contact Telephone Number (772) 473-2492
Contact Email Address Tkrajewski@proctorcc.com

Questions:

1. In what capacity have you worked with this company in the past? If the Company was under a similar contract, please acknowledge and explain briefly whether or not the contract was successful.

Comments:

Anchor Mechanical worked with Proctor for the complete retrofit of HVAC at the Manatee K-8 campus during the summer of 2023/2024. Project scope included demolition and removal of existing HVAC system and replacement with new chilled water piping, AHU's, ductwork, VAV's and associated equipment. Anchor exceeded expectations in providing proper manpower and supervision to complete this project successfully and on time.

2. How would you rate this Company's knowledge and expertise?
3 (3= Excellent; 2= Satisfactory; 1= Unsatisfactory; 0= Unacceptable)

Comments: Anchor Mechanical provided qualified personnel for all aspects of the project from project management through site supervision and installation with an experienced field staff understanding the full scope of the project.

3. How would you rate the Company's flexibility relative to changes in the scope and timelines?
3 (3= Excellent; 2= Satisfactory; 1= Unsatisfactory; 0= Unacceptable)

Comments: This project had a strict predetermined schedule, which Anchor Mech agreed to from the start and adhered to throughout the course of the project. Additionally, scope was added during construction which Anchor took on and added manpower as necessary to maintain schedule.

4. What is your level of satisfaction with hard-copy materials, e.g. quotation, written scopes of work, reports, logs, etc. produced by the Company?

3 (3= Excellent; 2= Satisfactory; 1= Unsatisfactory; 0= Unacceptable)

Comments: Written communication was always detailed and thorough.

5. How would you rate the dynamics/interaction between the Company and your staff?
3 (3= Excellent; 2= Satisfactory; 1= Unsatisfactory; 0= Unacceptable)

Comments: There were no issues with staff interaction on this project.

6. Who were the Company's principle representatives involved in providing your service and how would you rate them individually? Would you comment on the skills, knowledge, behaviors or other factors on which you based the rating? (3= Excellent; 2= Satisfactory; 1= Unsatisfactory; 0= Unacceptable)

Name: Rich Lanfair: Sales Engineer / Project Manager Rating: 3

Name: Bobby Smith: On Site Foreman Rating: 3

Name: _____ Rating: _____

Name: _____ Rating: _____

Comments:

7. With which aspect(s) of this Company's services are you most satisfied?

Comments: Management Coordination / Schedule Adherence

8. With which aspect(s) of this Company's services are you least satisfied?

Comments: A portion of the field work was subcontracted to a lower tier, while performing satisfactorily this subcontractor did not meet the same standards of Anchor. It is my understanding Anchor has started a division to self perform this work now which should result in improvement.

9. Would you recommend this Company's services to your organization again?

Comments: Yes, Proctor is currently using Anchor on multiple projects and will continue to re-use.