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**SUPERINTENDENT**

Dr. Jon R. Prince  
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April 23, 2026

TO: All Prospective Proposers  
FROM: Kim Albritton  
Director Financial Operations  
RE: ITB 26-16

**ADDENDUM 1 TO ITB 26-16**

This addendum is issued as a part of the aforementioned RFP. The changes incorporated herein are an amendment to and supersede those conditions shown in the original solicitation. The Proposer shall acknowledge receipt of this addendum by signing this form and returning with their submittal. Failure to do so may subject Proposer to disqualification.

**Q1.** Regarding attachment H entitled Pricing Schedule, the total estimated Hours of Labor used annually are prefilled for 50 hours. Based upon the sheet data, 50 hours appears to be a weekly rate. The instructions are asking for a yearly annual labor cost. Florida law requires employers to pay time and 1/2 pay to any employee who works over 40 hours. This is confusing being that the hourly rate is requested based upon a weekly rate of 50 hours which would include overtime. Can you please clarify how we can come up with an accurate hourly rate using 50 hours. Also, should that number be multiplied by 52 weeks.

**A1.** The 50 is estimated annual hours, not weekly. There is a second line to provide your overtime rate. Your hourly rate would be multiplied by 50 to get the annual cost.

**\*\*\*\* RFP DUE DATE IS April 28, 2026, 3:00 P.M... \*\*\*\*.**

\_\_\_\_\_  
Name (Please Print)  
\_\_\_\_\_  
Signature (Authorized Representative of Company)

\_\_\_\_\_  
Company Name  
\_\_\_\_\_  
Date

**Failure to file a protest within the time prescribed in s. 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under chapter 120, Florida Statutes. (Note: Florida Statutes 120.57(3) and School Board Policy 6326 contain entire procedure for filing).**

